

CANADIAN CATHAY TAX1027 McNicoll Ave, 2nd Floor, Toronto, ON M1W 3W6Tel: (416) 496-0080, Fax: (647) 478-8177 info.canadiancathay@gmail.com**Attachment A (附件 A)**

Note: use this form to account for home office occupancy cost, or real estate rental costs;

Home Office Occupancy Cost or Real Estate Rental Costs 居家办公或房屋出租情况

Separate form for each property 每个房屋单独填

Names of owners and their shares 所有权拥有人姓名及各占比例(如两个或以上人拥有)

Address of property 房产地址

Number of units for rent 出租几个单元

Period from month ___ date ___ to month ___ date ___ 201___

出租期间: 从 201___年___月___日到___月___日

Total Occupancy Cost or Gross Rental Income 居家办公总费用或出租总收入\$ _____

Categorized Expenses 开销分类	Gross Expense 总开销 \$	% for Home Office or Rental 居家办公或出租部分 %	Deductible Expense 可抵扣费用
	1	2	1*2
Advertising 广告			
Home insurance 保险			
Mortgage interest 利息			
Maintenance and repairs 维修和保养			
Management and administration fees 管理费			
Professional fees 律师会计费用			
Property taxes 地税			
Utilities 水电气			
Other expenses 其它			
Total Expense 总费用			

Capital assets purchased (such as fridge, wash machine): 是否购置固定资产(如冰箱、洗衣机等), 请列出资产及购买金额: \$ _____

Date: _____ Name: _____ Signature: _____