

CANADIAN CATHAY TAX1027 McNicoll Ave, 2nd Floor, Toronto, ON M1W 3W6Tel: (416) 496-0080, Fax: (647) 478-8177 info2.canadiancathay@gmail.com**Attachment A**

Note: use this form to account for home office occupancy cost, or real estate rental information.

Home Office Occupancy Cost or Real Estate Rental Information
Separate form for each property

Names of owners and their shares (if applicable)

Address of property

Number of units for rent

Period of rent from month ___ date ___ to month ___ date _____ 201__

Total Occupancy Cost or Gross Rental Income \$

Categorized Expenses	Gross Expense \$	% for Home Office or Rental	Deductible Expense
	1	2	1*2
Advertising			
Home insurance			
Mortgage interest			
Maintenance and repairs			
Management and administration fees			
Professional fees			
Property taxes			
Utilities			
Other expenses			
Total Expense			

Capital assets purchased (such as fridge, wash machine) \$

Date: _____ Name: _____ Signature: _____